

Generic risk assessment form



Whilst leaders have to be conscious of safety at all times and constantly evaluate risk, it must be recognised that it is not possible or indeed desirable to entirely remove all risk from cycling activities. The main factor in managing risk is the quality, experience and judgment of the leader, whose purpose it is to ensure that consequences are acceptable. Leaders are expected to make decisions in the best interest of their clients and whilst they are required to be mindful of guidelines and standards of accepted practice, no attempt is made to interfere with their on the spot judgement.

Activity			
Activity	Type of activity: Breeze Ride		
	Date of activity: 01/01/2018		
	Leading Environment: Traffic free tarmac paths	Start time: 10.00am	Estimated finish time: 11.00am
	Estimated no: 7 participants and 2 leaders		
Leader	Name: Abreeze Champion	Telephone: 0161 274 2000	
	Are the leaders are appropriately qualified? Yes		
Signature: A Champion		Date: 30.12.2017	

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People at risk	Level of risk (Low, Med, High, N/A)	Hazard description	Control measures	Notes
Riders, leaders	Low	Fall from cycle	Riders wearing suitable and properly adjusted helmets. Route chosen carefully with regard to the group, skill level, gradients and terrain. Group trained to cope with identified hazards.	
Riders	Low	Collision between two or more riders	Clear instructions on spacing, particularly when going downhill; encourage communication with others in group, verbally and with hand signals.	
Riders, leaders, members of the public	Low	Traffic accident	Clear instructions on speed, formation, spacing, signals and communication. Group briefed on problems of on-road sections and of dangers presented by others (e.g. vehicles, pedestrians, animals and other cyclists). Other staff and responsible adults deployed appropriately throughout the group.	
Riders, leaders, members of the public	Low	Road junctions, (traffic lights, cross roads, roundabout, multi-lane junctions)	Give group clear instructions on speed, formation road positioning, spacing, signals and communication. Brief group on dangers presented by others e.g. vehicles, pedestrians, animals and other cyclists. Deploy other staff and responsible adults appropriately throughout the group.	

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People at risk	Level of risk (Low, Med, High, N/A)	Hazard description	Control measures	Notes
Riders, leaders, members of the public	Medium	Narrow lanes / Roads	Give group clear instructions on speed, formation road positioning, spacing, signals and communication. Brief group on dangers presented by others e.g. vehicles, pedestrians, animals and other cyclists.	Reddish Vale Country Park is shared paths throughout. The route also follows NCN 62 for 2 miles through Stockport.
Riders, leaders, members of the public	N/A	Canal towpaths	Clear instructions on spacing, formation and positioning; encourage communication with others in group verbally and with hand signals etc. Brief group on dangers presented by others e.g. pedestrians, animals and other cyclists and on how to ride socially responsible.	
Riders, leaders	Low	Mechanical breakdown	Bikes maintained adequately for intended ride. BHC-check carried out prior to the ride. Leader to carry spares and tools.	
Riders, leaders	Low	Medical emergency	Leader holds current HSE First Aid certificate. Emergency procedures in place. Voluntary staff made aware of emergency procedures.	
Riders, leaders	Medium	Adverse weather conditions	Current forecast checked, advice given on appropriate gear and clothing, check gear immediately prior to ride. Have alternative routes in mind, modify/shorten if necessary.	If heavy rain the paths turn into large puddles. Avoiding the puddles can be difficult due to the width of them. On approach cyclists should slow and stay near the perimeter of the puddle.
Riders, leaders	Low	Navigational error	Appropriate staff training in use of map, compass and cycle computer. These items to be carried, if appropriate.	
Riders	Low	Group separation/ missing group member(s)	Clear instructions to adult helpers/leaders: supervision of both head and tail of group. Leaders to remain in contact regularly.	

